

# » APPLICATION FOR EMPLOYMENT



Last name: \_\_\_\_\_ First name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Have you ever been convicted of a felony? \_\_\_\_\_

Are you at least 18 years of age? \_\_\_\_\_ Are you legally authorized to work in the U.S.? \_\_\_\_\_

Have you ever been terminated from a job? If yes, please explain why? \_\_\_\_\_

## » POSITION

What position are you applying for? \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

When are you available to begin work? \_\_\_\_\_ Expected compensation rate? \_\_\_\_\_

Are you seeking:  Full Time  Part Time  Temporary/Seasonal - Identify timeframe: \_\_\_\_\_

Please circle days you are available:

TUES

WED

THURS

FRI

SAT

SUN

## » EDUCATION

TYPE OF SCHOOL	SCHOOL NAME, CITY & STATE	DEGREE/DIPLOMA	MAJOR
HIGH SCHOOL			
UNDERGRADUATE			
GRADUATE			
OTHER			

## » ABOUT YOU

What do you like to do in your spare time? \_\_\_\_\_

Do you consider yourself a morning person? \_\_\_\_\_ Do you mind cleaning? \_\_\_\_\_

Please list any volunteer work you do: \_\_\_\_\_

What are some reasons why you'd like to work here? \_\_\_\_\_

Five years from now, what do you see yourself doing? \_\_\_\_\_

Any other information about you that you feel we should know? \_\_\_\_\_

Please list 2 personal references (other than family members):

Name/Phone #: \_\_\_\_\_ Relation to you: \_\_\_\_\_

Name/Phone #: \_\_\_\_\_ Relation to you: \_\_\_\_\_

## » EMPLOYMENT HISTORY & EXPERIENCE

List your employers, starting with the most recent one. Please explain gaps in time in employment history. Please indicate if you were employed under a different name than that provided in this application. **IMPORTANT:** This section must be completed in detail. You may attach your resume if you wish, but reference to a resume is not a substitute for completing this section.

FROM - TO (MO/YR):	EMPLOYER:
JOB TITLE:	PHONE#/ADDRESS:
IMMEDIATE SUPERVISOR:	NATURE OF WORK PERFORMED/RESPONSIBILITIES:
PAY RATE STARTING: ENDING:	REASON FOR LEAVING:

FROM - TO (MO/YR):	EMPLOYER:
JOB TITLE:	PHONE#/ADDRESS:
IMMEDIATE SUPERVISOR:	NATURE OF WORK PERFORMED/RESPONSIBILITIES:
PAY RATE STARTING: ENDING:	REASON FOR LEAVING:

FROM - TO (MO/YR):	EMPLOYER:
JOB TITLE:	PHONE#/ADDRESS:
IMMEDIATE SUPERVISOR:	NATURE OF WORK PERFORMED/RESPONSIBILITIES:
PAY RATE STARTING: ENDING:	REASON FOR LEAVING:

## » CERTIFICATION & AUTHORIZATION

Please read carefully before signing. I certify that the information given herein is true and complete to the best of my knowledge. I authorize Iron Roost to investigate any information, including my employment history and educational background. My current and former employers, educational institutions, and references may provide information that they may have about me in response to inquiry from the employer. I understand that any offer of employment by Iron Roost is contingent upon obtaining reference information learned through the above mentioned reference checks. I understand that omitting material fact and/or providing false or misleading information or misrepresentations in my application, resume, or during the interview process may result in a refusal to hire, or discharge in the event of employment. I understand that I shall be required to provide documentation establishing my legal authorization for employment within the first three days of my employment. I understand that if employed, my employment will be at will and I will not have a guarantee of employment for any specific period of time. Iron Roost is an Equal Opportunity Employer, and shall treat all employees and all applicants for employment equally and fairly based upon job related qualifications and in accordance with all applicable local, state and federal laws.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Today's date